

April 2018

Vacancy



Whiteley Village
A century of caring for the elderly

Facilities Manager

40 hours per week (08:30-17:00)

Out of hours on call requirement in the event of an emergency (rota)

£30,000 to £34,000

The Whiteley Homes Trust has an exciting opportunity for an experienced Facilities Manager. You will be responsible for the facilities management of the Trust's 300 grade II listed buildings and maintenance activities of the Facilities Team and contractors. Ensuring effective facilities management services such as, water maintenance, lifecycle management, organising statutory inspections and working to a PPM planner.

Ensuring maintenance budgets are controlled; project managing all CAPEX and Revenue projects; ensuring completed works meet the Trust's standards; managing the Trust's assets in relation to the built environment; overseeing the engagement of subcontractors and the day to day management of the activities carried out by the Facilities Team. You will also deputise for the Head Gardener in managing the Trusts estate which comprises of 230 acres.

What you will need to succeed

- Experience in managing multiple sites or a large estate of the building trades from a maintenance or building management managerial role
- Experience of managing Grade II listed properties and care facilities would be desirable
- Sound knowledge and understanding of health & safety legislation
- Experience of people management
- Be strongly customer focused with a sensitivity towards the needs of older people

We offer generous annual leave; free parking and use of onsite facilities.

This is an exciting time to be joining the Trust with plans underway to build a new care hub which will provide an extra 30 care suites. The Facilities Manager role will have input into the design and FM maintenance requirements of this new building.

The Whiteley Homes Trust is a thriving charitable retirement community supporting older people of limited means to live as independently as possible. Our ambition is to be the best place to age in Britain.

Closing date: 23rd April 2018 at 1200 noon

Interviews: 3rd May 2018

If you are interested in joining our team and working together to shape 'Whiteley Futures', please contact Lilian/Fiona on 01932 264549/264546 or by email: job.enquiries@whiteleyvillage.org.uk